



## **Authority Meeting Final Board Minutes October 21, 2025:**

Roll call: President Van Walraven, Vice President Arthur, Treasurer Striegler (Lifesize), Board Member Duroux, Board Member Young, Secretary Diamond, IT Director Johnson, HR Director Thomas, Fire Marshal Mele, Chief Thompson, Facilities Director Klein, Deputy Chief Cornelius (Lifesize), Attorney Douglass Saltworthy (Lifesize), and Finance Director Thompson (Lifesize).

Call to order: 9:00 a.m.

Approval of Minutes: Vice President Arthur moved to approve the minutes from September 16, 2025. Board Member Young seconded. The motion passed unanimously.

Attorney Report: Attorney Saltworthy told the Board that he worked on an easement agreement at Station 41 with the Town of Basalt. Attorney Saltworthy said the location of the easement, at School Street and Two Rivers Rd by the bike rental area, is being addressed to meet accessibility requirements by widening the sidewalk. Chief Thompson stated that the Town of Basalt requires two readings to finalize the easement; one has already been completed.

Vice President Arthur moved to approve the easement agreement. Board Member Young seconded. The motion passed unanimously.

Attorney Saltworthy reported revising the bylaws to schedule board meetings on the first Tuesday of December.

Board Member Duroux moved to accept the bylaw updates. Vice President Arthur seconded. The motion passed unanimously.

Chief Report: Chief Thompson reported a house fire in Old Snowmass, noting water supply challenges that required a tender shuttle. Chief Thompson said the house was a total loss; the investigation is ongoing, and no injuries were reported. Board Member Young commended Fire Marshal Pidcock and the team for their response and noted that a GoFundMe has been established for the homeowners.

-Station 42 Update: Chief Thompson reported that final paving at the back of Station 42 is scheduled for tonight, with work transitioning to the front and winterization preparations underway. Chief Thompson stated that the Certificate of Occupancy for the Vehicle Maintenance Building is expected to be issued soon. Chief Thompson informed the Board that framing has commenced for the administration and dispatch areas, although the roof is still incomplete. Chief Thompson said the lumber package for the addition remodel was received



last week. Chief Thompson added that the foundation will be completed before winter, but the back of the Vehicle Maintenance Building will not be fully weatherproofed this season.

Finance Report: Finance Director Thompson reported no significant changes, as this is an introduction to the resolution and budget for approval in December. Finance Director Thompson said the budget was amended by \$338,411 under administration, offset by grant income of the same amount from the Sopris Mountain Ranch mitigation grant, which requires expenditure documentation. Finance Director Thompson added that the grant, \$338,000, or 75 percent, is expected to be allocated by 2025. Finance Director Thompson informed the Board that an additional \$60,000 has been allocated to administrative line items for the upcoming year. Finance Director Thompson said the amended budget will be updated through the final reading, with the only adjustment being the \$338,000, which will remain under budget for 2025.

-Finance Director Thompson stated that Resolution 4 will be the formal adoption of the budget in December. Finance Director Thompson said the actual budget form shows a budget variance of \$517,414 in the black, which we plan to put into savings now to see how all the sales tax elections turn out. Finance Director Thompson presented the Board with detailed line items for all expenditures, as well as the current budget. Finance Director Thompson informed the Board that we are operating at 72% of the total operational budget. Finance Director Thompson said If you include the capital outlay, we are at 68%. Finance Director Thompson added that she will be paying the down payment on the Wildland 3 and mini pumper, as well as paying off the balance on the ambulance. Finance Director Thompson stated that the capital projects line will be fully utilized at 100% by the end of the year.

HR Report: HR Director Thomas informed the Board that the HR Policy Manual has been completed, and a meeting is scheduled for tomorrow to review the redlined version. HR Director Thomas will distribute the document in advance to the Board, and Board approval will be required at the next meeting.

-Master Plan/Safety Team Update: HR Director Thomas informed the Board that the first project implemented is cybersecurity. HR Director Thomas stated that IT Director Johnson conducts KnowBe4 training and testing throughout the year. HR Director Thomas added that additional topics discussed included respiratory protection and SCBA use, as well as vehicle safety.



FM Report: Fire Marshal Mele told the Board that Snowmass Village received an \$850,000 grant for wildfire mitigation, authored by Angie Davlyn of the Wildfire Collaborative. Fire Marshal Mele said these funds will be combined with the town's fire modeling resources as the town plans to adopt a new wildfire resilience code in July.

Deputy Chief Cornelius Report: Deputy Chief Cornelius stated that we had a total of 229.25 volunteer hours for the month of September. Deputy Chief Cornelius provided incident numbers for September 2025: 187 Total Incidents, 78 EMS-related incidents, representing a decrease of 50 incidents, or 21.1%. Deputy Chief Cornelius added that in September 2024, we had a total of 237 incidents, including 101 EMS-related incidents. Deputy Chief Cornelius stated that we had 2,248 total Incidents year to date, including 991 EMS-related incidents, an increase of 138 incidents, or 6.5%. Deputy Chief Cornelius compares this to 2024, when there were 2,110 incidents, of which 996 were EMS-related incidents.

-Paramedic Education Programs: Deputy Chief Cornelius reported that Terrence Leitch is progressing and will begin his field internship in November.

Deputy Chief Cornelius added that Ryland Babcock, Zac Erickson, and Michael Jones are in the didactic portion of the Colorado Mountain College Education Program. Deputy Chief Cornelius said they have also started clinical rotations. Deputy Chief Cornelius stated that this is a year-long program, running through August 2026.

-RMS Selection Committee: Deputy Chief Cornelius told the Board that on September 8th, the RMS Selection Committee selected First Due as the preferred vendor. Deputy Chief Cornelius added that implementation will be throughout Q4, and training will take place in early to mid-December. Deputy Chief Cornelius announced that the go-live date is January 1st.

-Apparatus: Deputy Chief Cornelius informed the Board that the final inspection for a Braun NW Type I ambulance will take place in Chehalis, WA, on Tuesday, October 28. Deputy Chief Cornelius added that, assuming no issues are identified, delivery will follow shortly after.

Deputy Chief Cornelius stated that the final inspection on the ITURRI Mini Pumper will take place in Creswell, OR, on Tuesday, December 16. Deputy Chief Cornelius added that, assuming no issues are identified, delivery will follow shortly after.



-Training Division: Deputy Chief Cornelius informed the Board that live fire training will be conducted with the Glenwood Springs Fire Department on October 26, 28, and 30. Deputy Chief Cornelius added that the focus will be on multicompany operations.

Facilities Report: Facilities Director Klein reports that the lines at Station 45 have been repainted in the bays, with a 10-year warranty. Facilities Director Klein noted the HVAC filter changes are scheduled for next week. Facilities Director Klein informed the Board that the stucco and roof repairs at Station 44 are now complete. Facilities Director Klein added that the exterior painting is finished, and drywall will be completed tomorrow, followed by painting the bays. Facilities Director Klein said the Station 46 trees will be replaced next week. Lastly, Facilities Director Klein said repairs to the Willits unit trim and carpet are also underway.

Master Plan Update: HR Director Thomas reported ongoing progress on Health and Safety initiatives.

Public Comments: None

Board Member Comments: Vice President Arthur expressed appreciation for the strong relationships formed throughout the valley, noting that all agencies work well together.

Board Member Young noted significant community interest in the recent structure fire in Old Snowmass and proposed holding a meeting at Station 44 to discuss fire prevention and home safety upgrades for older residences. Planning will begin next month, with Fire Marshal Mele providing further details to Board Member Young.

Board Member Duroux attended a Ruedi tabletop event, which provided an opportunity to connect with representatives from various agencies and focus on incident response and preparedness.

Treasurer Striegler expressed appreciation for the Bowlskies event.

Staff Comments: None

Old Business: None

New Business: None

Adjournment: Board Member Duroux moved to adjourn the meeting. Vice President Arthur seconded. The meeting adjourned at 9:50 a.m. with unanimous approval.

To watch in full: <https://youtu.be/19LxJCIKqIs>