



Authority Meeting Final Board Minutes: 12/02/2025

Swearing-in Apparatus Bay 9:00 a.m.

Andrew Rumph - Firefighter

Cole Williams - Firefighter

Jesse Williams – Firefighter EMT

Leslie Arce-Palestina – Firefighter Paramedic

Zac Erickson – Firefighter / EMT

Paul Crouse – Firefighter / EMT

Nick Wall – Lieutenant

Angel Wells - Firefighter Paramedic

Cullen Lobe - Firefighter / EMT

Call to order: 9:26 a.m.

Roll Call: President Van Walraven, Vice President Arthur, Board Member Young, Treasurer Striegler, Board Member Heivly, Board Member Duroux, Attorney Cole, Finance Director Thompson, Chief Thompson, Secretary Diamond, IT Director Johnson, Deputy Chief Cornelius and Facilities Director Klein.

Approval of Minutes from 11/18/2025: Board Member Duroux moved to approve the minutes from November 18, 2025. Treasurer Striegler seconded. The motion passed unanimously.

Attorney Report: Chief Thompson informed the Board that Attorney Cole has been on medical leave. Chief Thompson said the bylaws were reviewed in October, but the Attorney will need to review the Pension bylaws as they need some updating. Chief Thompson said the Attorney will review the TischlerBise sales tax analysis contract and should have comments out this week.

Chief Report: Chief Thompson told the Board that the construction project at Station 42 is behind schedule but remains within budget. Chief Thompson informed the Board that the vehicle maintenance building will have a certificate of occupancy at the beginning of January.

-Chief Thompson informed the Board that yesterday at Two Creeks, a multi-family condo reported a burning smell from property management, and the source was found in the crawl space in the boiler room. Chief Thompson said a great job persevering to locate the source of the fire, as that saved the condo building.

Finance Report: Finance Director Thompson said she is waiting on the Pitkin County numbers and does not expect much change from the last reading. Finance Director Thompson said adjustments to be aware of the line item on page 19 of the back page: capital outlay for the replacement of a staff vehicle. Finance Director Thompson said the workers' comp came in at \$207,000, up from \$160,000. Finance Director Thompson said our payroll went up, but it is a change from the last budget. Finance Director Thompson said that, in addition, she is waiting for \$700,000 in wildfire funds to be moved into capital replacement.



-Vice President Arthur motioned to accept Resolution 3 series of 2025: A resolution of the Board of Directors of the Roaring Fork Fire Rescue Authority, supplemental expenditures and revenues for each fund, and adopting a supplemental budget for the Roaring Fork Fire Rescue Authority for the general fund for the calendar year beginning on the first day of January 2025, and ending on the last day of December 2025. Treasurer Striegler seconded the motion. All Board Members favored accepting resolution 3, series 2025; no discussion, none opposed.

-Vice President Arthur motioned to accept Resolution 4 series of 2025: Board Member Duroux seconded the motion. All Board Members favored accepting resolution 4, series 2025; no discussion, none opposed.

Human Resources Report: Finance Director Thompson said we are interviewing six candidates on December 15, 2025, for the HR Director position.

-Finance Director Thompson informed the Board that Division Chief Training interviews are scheduled for January 5, 2026, with eight applicants advancing.

-Finance Director Thompson reported that Deputy Chief Cornelius is conducting orientation for five part-time employees transitioning to full-time status.

-Finance Director Thompson said we are waiting for Station 42 to be completed before new volunteer recruiting begins. Finance Director Thompson said we now have 26 volunteers.

Fire Marshal: No report

Deputy Chief Cornelius Report: Deputy Chief Cornelius updated the Board with November Volunteer Hours: 270.5 total volunteer hours, Incidents November 2025: 163 Total Incidents, 65 EMS-related incidents, a decrease of 32 incidents or -16.4%. Deputy Chief Cornelius compares to November 2024, when we had 195 Total Incidents and 87 EMS-related incidents. Deputy Chief Cornelius shared Year to Date data for 2025: 2,549 Total Incidents, 2,528 Total Incidents, .83% compared to 2024 Year to Date incidents 2,528 Total Incidents, 1,171 EMS-related incidents.

-Deputy Chief Cornelius updated the Board on the Paramedic Education Programs, noting that Terrence Leitch will complete his field internship in the Denver Health Paramedic Education Program in November.

Deputy Chief Cornelius told the Board that Ryland Babcock, Zac Erickson, and Michael Jones are in the didactic portion of the Colorado Mountain College Education Program. Deputy Chief Cornelius said they are also completing clinical rotations, a year-long program that runs through August 2026.

-Deputy Chief Cornelius told the Board that implementation of the new First Due platforms is ongoing. Deputy Chief Cornelius added that training will take place on December 16, 17, & 19; go live is January 1st!



-Deputy Chief Cornelius told the Board that he submitted our Intent of Participation Form for the FY 2025 CO EMS Supplemental Payment and the completed certified cost report on November 27, 2025; we will undergo a desk review in February 2026.

-Deputy Chief Cornelius said the mid-construction inspection of the ITURRI Mini Pumper was conducted in Creswell, OR, on Monday, November 24th. Deputy Chief Cornelius said he was pleased with the progress and quality. Deputy Chief Cornelius said the final inspection will take place on Wednesday, December 17th; assuming no issues are identified, delivery will follow shortly after.

-Deputy Chief Cornelius informed the Board that the delivery of the BME Tender is delayed, and the final inspection scheduled on December 19th was canceled by BME. Deputy Chief Cornelius said we will not receive the BME Tender this year. Deputy Chief Cornelius told the Board the final inspection has yet to be rescheduled, as we are waiting on BME to provide an update on the completion date.

-Deputy Chief Cornelius reminds the Board that the internal posting for the three Firefighter/Paramedic and FTO positions closes on December 5th, and interviews will take place on December 22nd.

Facilities Report: Facilities Director Klein informed the Board that leases for 2026 have been distributed with the new rental increase. Treasurer Striegler requested that Facilities Director Klein report any feedback received regarding the proposed 2027 pricing increase.

New Business: Secretary Diamond informed the Board that the final board schedule is included on the last page of the agenda packet. Secretary Diamond also reminded the Board about the Santa in the Hood event on December 12, 13, and 14.

Old Business: None

Board Member Comments: None

Adjournment: Board Member Duroux moved to adjourn the meeting at 9:52 a.m. Vice President Arthur seconded. The motion passed unanimously.