



JOB ANNOUNCEMENT FULL-TIME DIVISION CHIEF OF EMERGENCY MEDICAL SERVICES

Our Mission

Serving Neighbors. Saving Lives. Solving Problems.

Join Our Team

Are you ready to be part of a progressive, dedicated, and passionate organization where you can advance your career, contribute to high-performing teams, and make a meaningful difference in the community? At the Roaring Fork Fire and Rescue Authority (RFFRA), our teams are empowered to solve problems, pursue excellence, and serve our communities. We offer opportunities for training, continuing education, professional development, and career advancement.

Here is your opportunity to join RFFRA. We are currently recruiting for the following position:

ONE (1) full-time Division Chief of Emergency Medical Services

The Roaring Fork Fire and Rescue Authority is an organization dedicated to serving our neighbors, solving problems, and saving lives through our shared passion for service, commitment to excellence, respect for diversity, and dedication to our communities.

RFFRA operates a combination fire and rescue system and provides emergency response to fire, rescue, hazardous materials, and wildland incidents. The agency operates Advanced Life Support ambulances and provides emergency medical transport services to two Level III trauma centers in the Roaring Fork Valley.

The communities of Snowmass Village, Basalt, El Jebel, Old Snowmass, and Thomasville rely on RFFRA for 24/7 emergency services. Our team is committed to providing exceptional service and care to the residents, visitors, and communities we proudly serve.

Division Chief of Emergency Medical Services

The Division Chief of EMS is responsible for the development and implementation of policies and procedures governing Medical Rescue, Pre-Hospital Care, Quality Assurance, Public Health Programs, Infection Control, EMS Training, and personnel development. This position is responsible for ensuring that all EMS personnel receive training that meets state and national standards and maintain all required, current EMS certifications.

RESPECT, TRUST, INTEGRITY, ACCOUNTABILITY, GRATITUDE, HUMILITY, TEAM ORIENTED

RT 08-2026



Location:

Stations 42 in El Jebel or Station 45 in Snowmass Village

Work Schedule:

40 hours a week, plus events, training and callbacks as available.

Division Chief Minimum Qualifications:

The candidate **must** have the following minimum qualifications:

An **associate's degree**, preferred bachelor's degree in fire science, EMS, fire administration, business or public administration, or an equivalent combination of education, training, and experience which provides the required knowledge, skills, and abilities may be considered.

At least **seven (7)** years in the fire service and emergency medical services, with **two (2)** years in a leadership capacity.

Must possess the following:

1. Valid Colorado Paramedic certification or license, within 30 days of employment
2. National Registry of Emergency Medical Technicians Paramedic (NRP) certification, within 90 days of employment
3. Colorado, Pro Board, or IFSAC Fire Firefighter II Certification
4. Colorado, Pro Board, or IFSAC Hazmat Operations Certification
5. Possession of a valid Colorado Driver's License, within 30 days of employment
6. BLS Provider, or equivalent
7. ICS 100, 200, 300, 700, and 800 certifications
8. 21 years of age

Additional Certification Requirements within 12 months of employment:

9. American Heart Association Advanced Cardiovascular Life Support (ACLS), Basic Life Support (BLS) and Pediatric Advanced Life Support (PALS) Instructor
10. ICS 400
11. Certified Ambulance Compliance Officer
12. Attend Pediatric Emergency Care Coordinator (PECC) education
13. Attend Basic Field Training Officer Course and Developing and Managing the EMS Field Training Evaluation Program
14. S-130/190

The Fire Chief may establish an eligibility list of qualified candidates. Candidates who are placed on the eligibility list will be notified of such. Eligibility lists are valid for up to 6 months, however, the Fire Chief reserves the right to re-test and establish a new list at any time.

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Division Chief of Emergency Medical Services 2026 Pay Ranges:

Step 1	Step 2	Step 3
\$133,342.89/\$64.11	\$140,010.04/\$67.31 (Lateral Consideration Only)	\$147,010.54/\$70.68 (Lateral Consideration Only)

****Sign – On Bonus of \$5000****

Full-time employees are offered a very extensive benefits package that includes:

- 100% paid health, dental, and vision insurance for employees only, and reduced cost for family members
- Health Savings Account (HSA) funded up to \$2500 annually for an individual and up to \$5000 for a family
- Up to **200** hours of accrued paid time off, and up to **39** hours of extended leave hours, annually for the first five years
- Basic life and voluntary accidental death and dismemberment insurance
- FPPA defined benefit with an additional 4 % into a 457-Fidelity retirement plan
- Short- and Long-Term Disability

Contact Information: Renee Thomas, HR Director, 970-340-7048 rthomas@roaringforkfire.org

Submittal Requirements: **Detailed Authority Application**
<https://www.roaringforkfire.gov/employment-opportunities>

Applicants MUST PROVIDE an updated resume, cover letter, and copies of any certifications, degrees, and/or transcripts used to demonstrate that they meet the minimum qualifications for the position. *

All the submittal requirements can be added to the application, but if you have more attachments than allotted, you can email additional documents to applications@roaringforkfire.org

Application Deadline: ***Applications*** must be received via email no later than, September 14, 2026, at 4:30 pm.

Anticipated Interview Date: ***October 01, 2026***

Anticipated Start Date: ***November 02, 2026***



*****Employee housing opportunities available below current market cost. *****

ROARING FORK



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