



ROARING FORK FIRE RESCUE AUTHORITY

Final Board Minutes from February 17, 2026

Roll Call: President Van Walraven, Board Member Duroux, Vice President Arthur, Board Member Heivly (LS), Board Member Young (LS), Finance Director Thompson, Fire Chief Thompson, HR Director Thomas, Fire Marshal Stott (LS), Facilities Director Klein (LS), IT Director Johnson (LS), Fire Marshal Mele (LS), Secretary Diamond, and Attorney Cole (LS).

Approval of Minutes: Board Member Duroux motioned to accept the minutes from the January 20, 2026, meeting. Vice President Arthur seconded the motion. All Board Members favored passing the motion with no discussion.

Chief's Report: Chief Thompson said our ISO report is in, and we made a class 2 by 1/3 of a point. Chief Thompson reminds everyone that we will need to work hard to keep this rating for the next 4 years. Chief Thompson said we can score higher if we get a ladder truck at Station 42, since it's needed with all the new construction buildings coming in. Chief Thompson said with regard to development analysis, we received a 3.2 out of 10, as we need the Standard of Cover complete, which we will try to get done this year. Chief Thompson said we have not yet reached the 15-personnel-on-shift target in our master plan. Chief Thompson said that when we reach this, we will gain some more points towards our ISO rating. Chief Thompson said other items we can work on are company training, new driver-operator training, and recordkeeping. Chief Thompson wants to make sure we are getting credit for the fire investigation program, as most of the fire prevention staff have this credential. Chief Thompson said staffing for fire prevention and fire prevention activities were called out on the report, so he will look into what that means. Chief Thompson said the main way we can accomplish these items is with the sales tax. Chief Thompson says moving forward on the sales tax, we will concentrate on the master plan, then meet ISO.

-Chief Thompson told The Board that Station 42 construction is approximately two weeks behind schedule; however, they will begin sheet rocking walls. Chief Thompson added that all inspections of electrical, plumbing, and heating systems went well. Chief Thompson said the infrastructure is in the new part of the building, and they finished framing the remodel yesterday. President Van



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Walraven asked if there was any holdup with communications. Chief Thompson

said a little bit due to the drains and some steel work underneath. Chief Thompson informed the Board that the architect is requesting an additional \$200,000 in fees, as the project went from a 12-month to an 18-month project. Chief Thompson said he and the owner representative will be working on this. Discussion

-Chief Thompson told the Board he will be out of the office for the next 10 days. Chief Thompson said Deputy Chief Cornelius was traveling and will be back today.

Attorney Report: Attorney Cole thanked attendees for inviting him to the annual dinner and acknowledged the strong relationships within the organization. Attorney Cole said he continues to work on the Comcast agreement to bring trunk lines into Station 42. Attorney Cole said he would review Resolution 2 (2026) before it is signed.

- A motion to adopt Resolution 2-2026 with any revisions made by Attorney Cole was made by Board Member Duroux and seconded by Vice President Arthur. With no discussion, the motion passed unanimously. The resolution will be distributed to Board members after final attorney review and signature.

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROARING FIRE RESCUE AUTHORITY HONORING CHIEF SCOTT THOMPSON AND FINANCE DIRECTOR JENN THOMPSON FOR THE EXCEPTIONAL ACCOMPLISHMENTS THEY HAVE ACHIEVED WHILE SERVING THE ROARING FORK FIRE RESCUE AUTHORITY, THE BASALT AND RURAL FIRE PROTECTION DISTRICT AND THE SNOWMASS WILDCAT FIRE PROTECTION DISTRICT

Finance Report: Finance Director Thompson told The Board that the annual audit is scheduled for the second week of March. Finance Director Thompson said the final 2025 financials are included in the packet, with revenues at approximately 95% of projections, including capital revenue items. Finance Director Thompson said revenue came in at 105, which included the \$766,000 of wildfire revenue.



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Finance Director Thompson said \$362,000 of that was from 2024, which we

received later in February. Finance Director Thompson itemized on page 11 how the money's been used. Finance Director Thompson said that the original intent had been to transfer to the capital funds accounts, but we had two large purchases in 2025 and one in 2026. Finance Director Thompson said we were able to purchase the Iturri with wildfire funds and with half of the BME tender we just received. Finance Director Thompson said the remaining \$208,000 from the wildfire will be transferred to the capital fund. Finance Director Thompson stated The District is closing out 2025 and transitioning into 2026 with stable financial projections.

HR Report: HR Director Thomas reported that a Division Chief of Training was hired on January 30th. HR Director Thomas said the application process for temporary seasonal wildfire staff has concluded, and interviews are scheduled for February 27. HR Director Thomas attached an HR memo outlining turnover, promotions, and staffing levels (full-time, part-time, and volunteers). Vice President Arthur requested that future reports distinguish between full-time operations and administrative staff, and be presented biannually, with the next report scheduled for June. The Board also requests that, if HR Director Thomas identifies any trends, she brings them to the Board rather than waiting.

Fire Marshal Report: Fire Marshal Stott reported that a draft of the Colorado Wildfire Resilience Code is being finalized and will work with our attorney for an adoptable resolution. Fire Marshal Stott said the review and presentation would be at the March meeting. Fire Marshal Stott said the draft is approximately 45 pages. Fire Marshal Stott advised the Board that each jurisdiction will be required to follow its own code, and the resolution adopting the code will not include specific code language, as compliance with the full code will be required. Discussion.

Facilities Report: Facilities Director Klein reported that one tenant is vacating a one-bedroom unit, which will require painting and carpet replacement before it is returned to the rental inventory.

Master Plan: The Master Plan had been previously discussed with no additional updates.



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Public Comments: None

Old Business: None

New Business: None

Board Member Comments: Board Member Duroux asked for an update on the L3 housing units in Glenwood Springs. Finance Director Thompson said she is working on selling our two tickets.

-Vice President Arthur inquired about a retirement party for Fire Marshal John Mele. Finance Director Thompson said that planning is underway for Chief Mele's retirement celebration, in coordination with his preferences.

The meeting adjourned at 9:40 p.m. on a motion by Board seconded by Heivly, all in favor.

To watch in its entirety: <https://youtu.be/0iVxMroVP3c>



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